

Resilient Health Care Society

Minutes of the 25th Executive Committee meeting

Friday 22 November 2024, 21:30 – 22:30 UTC

The purpose of this meeting was to continue planning for the 2025 Meeting and update the Executive on current activities

In attendance: Kazue Nakajima, Axel Ros, Tarcisio Saurin, Mary Patterson, Carl Horsley, Takeru Abe (as assistant to President)

Apologies: Siri Wiig

Agenda items as follows:

1. Approval of minutes for 24th ExCom meeting – accepted (Patterson/Ros)
2. Update on online activities:
 - a. Webinar: planning for early and mid 2025. Topics to be confirmed.
 - b. Website: Kazue acting as webmaster and updating with information. Discussion regarding the need for educational content that provides foundational concepts and links to previous safety science.

Actions:

 - Mary to get slides and recordings from Florida meeting
 - Siri to get slides from Stavanger meeting.
 - Update information on Nominating Committee.
 - Carl to approach members who might help develop a resource
3. Teams Channel for RHCS ExCom, membership list and mailing list: Carl has created a Teams channel to collate all the Society information such as minutes, membership lists and meeting resources.

Actions:

 - resolve access issues for the Teams channel and ensure all members can access the necessary files and information.
 - update the membership list with current information.
 - create mailing list and ensure it is up-to-date and accessible.
4. New member applications: Prof. Paul Bowie has been welcomed as a new member. No new applications have been received.
5. Executive assistant roles: The statutes allow for up to a total of 4 assistants (Takeru Abe currently appointed). One role could be used for the group organising the webinars. Further positions will be used to support particular tasks.

Actions: Kazue to approach the webinar team to nominate an Executive Assistant

6. **RHCS 2025 Meeting** – Tarcisio
 - a. Meeting schedule: 5-day shared meeting with minimum of 2 days of this solely for RHCS papers.
 - b. The call for papers will go out shortly, followed by the call for applications for the Young Talent submissions.
 - c. Scientific committee: Janet Anderson and Jane O’Hara have joined the Scientific Committee. The ExCom will also help with the review process. There are three submission categories: brief abstract, full paper, workshop.
 - d. Registration fees proposed, which include conference, food and funding for the Young Talent program. This provides funds for travel for early career researchers and is open to RHCS members as well.
 - e. Accommodation costs separate but likely to be reasonable.
 - f. Discussion re expectations of REA and the issues of RHCS being structured as a non-profit society. While shared profit could be used to fund future society work, it creates challenges to the status of RHCS in Sweden. Tarcisio to discuss further with local team and REA.

7. Planning for 2026 Meeting – AGM highlighted need for European host. The membership list highlighted membership in Netherlands, Ireland and England who may be willing to host the meeting.

Actions: Kazue to write to Jaap Hamming and Marit de Vos asking if they would consider hoisting in 2026

8. Next meeting

Actions: Kazue will arrange a meeting date early in the New Year