

Resilient Health Care Society

Minutes of the Annual General Meeting

Tuesday 17 August 2021, 12:00 – 14:00 CEST

Present

The meeting was conducted online through the Zoom meeting platform, and attended by 25 members in attendance, supported by the outgoing Executive Committee (Kazue Nakajima, Erik Hollnagel, Axel Ros, Jeffrey Braithwaite, Robyn Clay-Williams and Mary Patterson), and the incoming Executive Committee (Kazue Nakajima, Siri Wiig, Axel Ros, Jeffrey Braithwaite, Robyn Clay-Williams and Mary Patterson).

The purpose of the meeting was to review and report on the activities of the RHCS over the previous 12 months; and elect committee and signatory members, set membership fees, and review planned activities for the forthcoming year. The following items were discussed:

Opening

Erik Hollnagel opened the meeting at 12:02 CEST.

Pre-meeting administration

Erik Hollnagel was elected unopposed as the GA Meeting Chairperson and Robyn Clay-Williams was elected as the GA Meeting Secretary. Quorum was ascertained, including 25 RHCS members present and no written mandates for absent members (Article 9).

Report of activities

Chairperson's report. Erik Hollnagel reported establishment of the society in 2020, and on activities over the previous 12 months. These included 5 webinars showcasing presentations from healthcare professionals in 15 countries internationally on their experience with COVID-19.

Secretary's report. Jeffrey Braithwaite reflected on establishment of the society, and how rich traditions of research and practice has enabled the society to gain early recognition by agencies such as the World Health Organisation.

Treasurer's report. Axel Ros reported that the society was registered in Sweden, as a society with an aim of idealistic goals. This created both advantages (simple to register, no material costs except for E100/year in bank fees) and disadvantages (we cannot sell any goods or services, membership and conference fees notwithstanding).

Membership status update. The RHCS has 66 registered members, including 1 student.

Annual accounts. The annual accounts were presented by the treasurer (a copy is provided at Annex A). The accounts were scrutinised and verified by the Accountant, Andrew Johnson, and presented to the meeting for ratification.

Andrew Johnson moved that the annual accounts be accepted, seconded by Carl Horsley, Carried.

Election of committee members

Election of Executive Committee. (Article 10). The process of nominating members for the new Executive Committee was described by the Nomination Committee members (Rob Robson, Ellen Deutsch, Carl Horsley). Erik Hollnagel and Jeffrey Braithwaite were thanked for their founding roles as Chairperson and Secretary respectively. The desire to continue encouraging diversity amongst the membership in the future was expressed, including welcoming citizen advocates and greater geographic distribution of participants over time, and through democratic election of official positions. The main considerations for the upcoming year were to maintain institutional knowledge while encouraging diversity.

The new Executive Committee was proposed as follows:

- Chairperson: Mary Patterson
- Secretary: Robyn Clay-Williams
- Treasurer: Axel Ros
- Members at large: Kazue Nakajima, Jeffrey Braithwaite, Siri Wiig
- Immediate past Chairperson: Erik Hollnagel

Erik called for additional nominations, but none were forthcoming. The new Executive Committee was elected unopposed. Erik Hollnagel passed the Meeting Chair to Mary Patterson.

Election of Signatories (Article 3).

Ellen Deutsch proposed that the Chairperson and Treasurer be elected as Signatories, Rob Robson seconded, Carried.

Election of the Nomination Committee (Article 10). Ellen Deutsch, Carl Horsley and Rob Robson agreed to serve for a further year, but reiterated the aim to increase diversity in the future.

Mary called for additional nominations, but none were forthcoming. Mary Patterson proposed the Nomination Committee members Ellen Deutsch, Carl Horsley and Rob Robson, Jane O'Hara seconded, Carried.

Approval of the annual fee (Article 8)

The annual fee was proposed at €40. Lively discussion ensued, and the need to provide reduced rates for students, citizen advocates, and members from low and middle income countries (LMICs) was raised. Axel Ros proposed a revised fee structure (see Annex B for copy) for the forthcoming year.

Torben Nordahl Amoroe moved a motion to adopt Axel Ros's fee structure for the coming year, seconded Berit Axelsson, Carried.

In light of the need for a schedule of fees that facilitates more diverse membership than the current arrangement, it was proposed to amend the statutes to word the Annual Fee para of Article 8 as follows:

“An annual fee must be paid by individual members according to a schedule of fees approved by an absolute majority of the voters of the General assembly. The annual fee is waived for honorary members.”

Siri Wiig moved a motion to accept the revised statutes, seconded Rob Robson. Carried by more than 1/3 of the ExCom (>2 members) and 2/3 of the society (>22 members).

Election of Accountant (Article 14)

Andrew Johnson indicated a willingness to serve in this role again for the upcoming year. Mary Patterson moved a motion to propose Andrew Johnson as the Accountant, seconded by Marit de Vos, Carried.

Outline of planned activities

The following were discussed:

- The need for subcommittees to assist the Executive Committee in the work of the society.
- The need for the webinars to continue as education and/or outreach activities, and to maintain connections between members and flow of ideas.
- Ideas to bring new/student members onboard, such as seminars for students, mentorship, workshops, and special sessions at future annual society meetings.
- The importance of continuing to focus on a few large activities such as the annual meeting.
- The importance of informal collaborative networks and outreach activities.
- The importance of including patients, families and citizen advocate members in the society's activities.
- The need to consider hybrid (online/in person) activities, including the annual meeting to encourage greater diversity of attendance and participation.
- The need for an online presence (e.g. caretakes for the website, a potential YouTube channel, etc).
- The need to consider how our work will be disseminated (e.g. future books/meeting proceedings, special journal editions such as the upcoming BMC HSR special edition on Resilient Health Care).

Other items

None raised.

Next meeting of the General Assembly

Mary Patterson noted that the next meeting of the General Assembly will occur in Sweden at the annual face to face meeting in August 2022.

Closure

Mary Patterson drew the meeting to a close at 14:03 CEST.

Annual account Resilient Health Care Society

2020-2021

The fiscal year of the Resilient Health Care Society (RHCS) is from 1st July to 30th June.

RHCS was founded with a statutory meeting 12th August 2020.

RHCS is registered in Sweden, with a Swedish bank account; hence, the finances are in the currency Swedish crowns (SEK).

Income	Member fees 1)	SEK 21880
Expenditure	Bank account costs, transfers costs etc	- SEK 441
Debts	Debt to Axel Ros for expenses for rhcs.se registration 2)	- SEK 148
	Debts to members who have paid their members fees in advance 3)	- SEK 2444
Claims	Debtors - members fees not paid 4)	SEK 6110
Balance	By 30 th June 2021	SEK 24957
Bank account	By 30 th June 2021	SEK 21439

1) By the end of the first fiscal year 30th June 2021 RHCS had 64 registered members. By the 30th June 49 of them had paid their members fees. Due to bank transfer reasons four of the members had paid membership fees for two years, one of them for two years and a half, and one of them for one year and a half.

2) Axel Ros payed for the registration of the domain rhcs.se in January 2021, the debt was settled after the 30th June 2021, and will be accounted for in the fiscal year 2021-2022. (Invoice Faktura one.com)

3) As mentioned above some members have chosen to pay for more than one years membership. The society owes them $4 \times 40 + 60 + 20 = 240$ Euro. Currency rate as of 13th July.

4) 15 members had not paid their membership fees before the end of the fiscal year. They altogether owe the society 600 Euro. Currency rate as of 13th July.

Jönköping 13 July 2021

Treasurer of the Resilient Health Care Society

Resilient Health Care Society

Schedule of fees

Approved by the General Assembly 17 August 2021

Individual/professional member	€40
Student member	€20
Patient leaders/representatives	€10
Individual/professional member, low and lower middle-income countries (according to World Bank categories)	€10
Student member, low and lower middle-income countries (according to World Bank categories)	free membership
Patient leaders/representatives, low and lower middle-income countries (according to World Bank categories)	free membership

The fee is for one year membership according to the fiscal year of RHCS, 1 July-30 June.
The invoice for the fee is sent out in September.

Treasurer of the Resilient Health Care Society