

Resilient Health Care Society

Minutes of 19th Executive Committee meeting

Thursday 29 June 2023, 12:00 – 13:00 CEST

The purpose of this meeting was to plan the 2023 annual General Assembly meeting.

Present: Mary Patterson, Axel Ros, Kazue Nakajima, Siri Wiig, Jeffrey Braithwaite, Robyn Clay-Williams

Agenda items as follows:

1. Approval of minutes. Moved Axel, seconded Siri, minutes approved.
2. Update of online activities
 - Website. Kazue found the cause of the email problem, whereby the links to Chair, Secretary and Treasurer emails were broken. Kazue reported two options for the solution. One is to ask the system manager of the server company to fix the problem. This problem occurred twice so far. Something wrong happened in the server system. Another option is much easier. Kazue will just link our individual email addresses in this section. Another place (the left upper in the screen shot) has such a link. We all agreed that the best option was to post our actual email addresses.
 - Webinars. Likely November, but up to the organising committee. Siri will ask.
 - Use of Slack. Kazue has downloaded everything from Slack and will keep it open while it is free to access (approx. 6 months). We can see if it is used over the next 6 months then decide if it is worth renewing (it may be expensive). We will mention at General Assembly that Slack will be open for (say) 3 months and we will monitor whether it is used or not before proceeding further.
3. New member applications – none this month.
4. Issues arising from the RHCS meeting in Florida. Axel commented that the change between first and second day allowing for longer discussion worked well, and all agreed. Kazue reminded Peter from Taiwan to send her the group photo for uploading on the website. There has been no reply from him. Once Kazue gets it, she will put it on the 2023 meeting page, and has already prepared for the program part of it. Mary will send the presentation slides to Kazue for uploading, when she gets those and the recordings from Kevin. Next time we could consider starting the sessions a little later, but can decide closer to the date as we don't want to extend the day further.
5. Siri is proactive re. next years meeting and is thinking about topic and abstracts now. We need to address how we can better include patient experience in our meetings. Siri has a SHARE centre panel that may be able to attend the meeting to give user perspectives and participate in discussion.
6. 2023 General Assembly meeting
 - a. Planning. Mary will send around a doodle poll to nominate a date.
 - b. New committee member(s). Nominations committee needs to send out nominations. Mary will circle back with Rob, suggesting both Tarcisio (who

will join as an assistant member, based on being the conference convener for 2026), and Janet Anderson could be nominated. Robyn will send around a draft Agenda for review shortly.

- c. Non-paying members. Eleven members have not paid the membership fees, even though Axel has sent two reminders in addition to the first e-mailed invoice. ExCom agreed that Axel send a note after the meeting today on behalf of the executive committee stating that the statutes require that dues be paid and that otherwise their membership will lapse. A deadline (1 or 2 weeks) will be given by which they will be removed from the membership roll and no other notice will be given. They can reapply for membership if they choose to do so.
7. RHCS 2025 Meeting – short discussion on safety issues in Brazil, which appear to be restricted to the area around Porto Alegre. Transport to/from the venue could be pre-arranged via van or small bus (or via hire car), and the venue itself is in a safe area.
8. AoB. Discussion ensued on potential way to spend society funds: 1. subsidise someone to attend the meeting e.g. patient rep, 2. Student presentation prize, or 3. Leave the money to accumulate before deciding on scholarship/sponsorship. This would be a topic for the General Assembly.
9. Next Meeting TBA