

Resilient Health Care Society

Minutes of 18th Executive Committee meeting

Wednesday 10 May 2023, 12:00 – 13:00 CEST

The purpose of this meeting was to finalise planning for the 2023 Summer Meeting, including the pre-meeting, and to discuss planning for the 2025 meeting with Tarcisio Saurin.

Present for full meeting: Mary Patterson, Axel Ros, Kazue Nakajima, Siri Wiig, Jeffrey Braithwaite, Robyn Clay-Williams; Present for second half of the meeting: Tarcisio Saurin, Priscila Wachs

Items as follows:

1. Approval of minutes. Axel moved, Jeffrey seconded, and all agreed to approve the minutes.
2. Updates.

Website – Kazue has been working on the website, to update it for the conference. She will upload the program when finalised. Some members are still having problems with the website link to ExCom emails; Robyn will send information on the problem to Kazue.

Webinars. Siri spoke with Inger, and the consensus was to plan for an additional webinar between August and Christmas; we can plan further during the RHCS meeting.

3. New member applications
 - a. Nikki Damen PhD (nominated Jeffrey Braithwaite, Robyn Clay-Williams), Advisory, training, lecturing, project leadership for various health care organisations (e.g., hospitals, elderly care, care for the disabled, private clinics) on quality and safety in healthcare in the Netherlands, visited AIHI for 6 months in 2017, research work in RHC and FRAM. Approved
 - b. Nathan Farrow MSc Human Factors (nominated Robyn Clay-Williams, Jeffrey Braithwaite), nursing background, but with human factors expertise and postgrad training, attended the RHCS meeting in Jönköping and will be coming to the Florida meeting, principal consultant Resilient Systems, previously Director Patient Safety & Experience with Safer Care Victoria. Approved.
4. 2023 Summer Meeting and General Assembly Planning
 - Update. Mary and Kevin have been working on the program, which is now finalized, and registration/dinner times will be added today. Kevin is sending out an updated travel email. Quite a few people are coming from Orlando, and Kevin will send out advice re. road transport options. Key sessions will be recorded, as previously agreed; there is a possibility of

recording some aspects of other sessions on request (e.g. for the benefit of specific students); but it was agreed to not record any additional sessions without presenter permissions and not to upload any additional recordings to the website. There are now 44 attendees for the meeting, and 13 for the pre-conference. We agreed on the need to prepare a backup keynote for Erik's presentation session, just in case it is needed. The NomCom will meet with the ExCom during the meeting to talk about selecting an additional ExCom member to replace Jeffrey; there have been four nominations from the NomCom for this position.

5. RHCS 2024 Summer Meeting update – Stavanger, 9-12 June 2024. Siri will give a presentation at the end of the Florida meeting about the 2024 conference and hotel. The plan is to have dinner on the last night.
6. RHCS 2025 Summer Meeting planning – Tarcisio Saurin and Priscila Wachs joined the meeting to discuss planning for the 2025 Summer Meeting. Tarcisio proposed holding the meeting in October (potentially 7-10 October), as August is winter in Brazil and there is already a major festival at that time. The proposed venue is at a convention centre in the mountains, a 2 hour drive from Porto Alegre. It is a beautiful location, common for holding conferences, and safe. There was discussion about whether it should be an 'all included' package, or whether the conference registration could be managed independently of the accommodation. There is a possibility of obtaining government support for part of the registration if we formally publish the abstracts, and this was considered by the ExCom to be feasible. One difficulty is the need to pay a deposit at the time the conference venue is booked. Tarcisio suggested he may be able to obtain funds from UFRGS for this, but Axel suggested a back-up option might be for the RHCS to provide a loan, to be repaid when the registrations from attendees come in.
7. Next Meeting – TBA, following the 2023 Summer Meeting.