

Resilient Health Care Society

Minutes of the 16th Executive Committee meeting

Monday 6 March 2023, 12:00 – 12:30 CEST

The purpose of this meeting was to continue planning for the 2023 Summer Meeting, including the pre-meeting.

Present: Mary Patterson, Axel Ros, Jeffrey Braithwaite, Kazue Nakajima, Siri Wiig, Robyn Clay-Williams

Items as follows:

1. Approval of minutes. All agreed to approve the minutes.
2. Update (as needed)
 - Website – the website is going well, Kazue has uploaded some presentations from the last conference.
 - Webinars – last month’s webinar went well; the next will be after the conference.
3. New member applications – Deborah Clark (student), University of Leeds, UK, nominated by Jane O’Hara. Deborah has a nursing background with an MSc in education. She recently completed the first year of her PhD candidature (which Jane supervises), which uses a Resilient Health Care theoretical lens to understand how workarounds are used within IV medication administration, to optimise service safety. Membership approved by the ExCom, Mary will write to Deborah to let her know and welcome her to the RHCS. Mary will also check Deborah’s comment about difficulty accessing ExCom emails (as they seem to work fine on the website).
4. 2023 Summer Meeting and General Assembly Planning
 - Update. Mary (via Kevin) has been receiving a fair number of acceptances. It is easy and inexpensive to create CPD points, so Mary will organise that for those delegates who are interested (there will be a small fee for the delegates to pay). Mary will check this morning re. latest numbers for registration. Program planning is in place, including meals.
 - Program. Diane Wears will attend and stay for the meeting. Mary will look into the possibility of a shuttle/bus from Jacksonville Airport to the venue.
 - Pre-meeting. The draft program is in place, but we need to decide who wants to speak on each topic. Ellen Deutsch has volunteered, as has Carl Horsley. Axel pointed out that there are quite a few topics, and we need to allow for breaks. Mary will send the list back around to finalise and for us to nominate

topics to deliver (or suggest who should deliver them). We could work in pairs to cover the sessions.

- Travel companion for Erik. Erik's daughter Katia has to be in Copenhagen on the week of the conference so is unable to accompany Erik. She has concerns about him travelling alone. Suggestion is for Erik to pre-record a lecture – Mary will email him about the possibility, and then Axel and Jeffrey will follow up in their regular meeting.
5. AoB. Some members have not paid the membership fee for two years, and we need to address this this year (perhaps at the conference). The fee could be paid in cash at the meeting (USD if desired).
 6. Next Meeting. Mary will send a doodle poll for a date in April.