

# **Statutes for the Resilient Health Care Society (RHCS)**

Accepted at the Statutory Meeting 12<sup>th</sup> August 2020.

Revised (Article 8) at the General Assembly 17<sup>th</sup> August 2021.

## **Article 1: Name And Registration Of The Society**

The Society is called 'Resilient Health Care Society' (RHCS). It is a non-profit organisation registered in Sweden.

The Society may have local chapters in other countries. The creation and/or the closure of such chapters shall be decided by the Executive Committee.

## **Article 2: Goal And Means Of The Society**

The goal of the Society is to provide a forum for coordination and exchange of experiences, by bringing together researchers and professionals working with or interested in Resilient Health Care. Research and practice in Resilient Health Care aims to develop and promote practical ways to ensure that health care systems can perform as intended under expected and unexpected conditions alike.

In order to pursue the goal the Society shall:

- regularly organise conferences, symposia, training courses, summer schools, workshops and other types of events that promote Resilient Health Care.
- stimulate and conduct events that support and further the practical application of Resilient Health Care.
- co-operate with other national or international scientific societies with a similar agenda.
- participate in the publication of Resilient Health Care reviews, research and applications.

## **Article 3: Signatories**

The signatories of the Society shall be the Chairperson and the Treasurer acting independently.

## **Article 4: Composition Of The Society**

The Society is composed of Individual members, Student members, and Honorary members.

## **Article 5: Individual members**

Individual membership is gained through an election by the Executive Committee recognising published scientific work, practical contributions or demonstrated scientific or practical interest in Resilient Health Care.

A person wishing to become an Individual member must send a dossier to the Secretary of the Executive Committee including the following items:

- a curriculum vitae,
  - a recommendation from two Individual or Honorary members of the Society,
  - a letter of motivation briefly stating the person's interest for Resilient Health Care, or documents demonstrating a practical or scientific interest in Resilient Health Care.
- A person will become an Individual member when:
- Elected by an absolute majority of the Executive Committee
  - Having paid the individual membership fee current in the year of the election (only half of it if elected during the second part of the year)

## **Article 6: Student members**

A person wishing to become a Student member must send a dossier to the Secretary of the Executive Committee including the following items:

- a brief curriculum vitae,
  - documentation that the candidate is registered for a post-graduation programme (doctoral or equivalent), explaining the commitment and capacity for research or practical work relevant to Resilient Health Care,
  - a written recommendation from one individual or honorary member of the Society,
- A person will become a Student member when:
- Elected by an absolute majority of the Executive Committee
  - Having paid the Student membership fee current in the year of the election (only half of it if elected during the second part of the year)

## **Article 7: Honorary members**

The Society may exceptionally nominate Honorary members after a unanimous Executive Committee' proposal.

Honorary members must have made a significant contribution to the development and/or practical application of Resilient Health Care.

The election shall be made by an absolute majority of the voters at a General Assembly.

## **Article 8: Membership issues**

The status of member is void in case of:

- resignation or death of the person,
- resignation or discontinuation of the organisation,
- dismissal proposed by the Executive Committee and pronounced by a majority of two thirds of the voters of the General Assembly, the vote being with secret ballot,
- non-payment of the annual fee for two consecutive years, despite Executive Committee warning.

An annual fee must be paid by individual members according to a schedule of fees approved by an absolute majority of the voters of the General Assembly. The annual fee is waived for honorary members.

## **Article 9: The General Assembly**

The Society is managed by an Executive Committee and meets in a General Assembly.

The Ordinary General Assembly meets every year to make strategic decisions, to define activities of the Society, to elect the Executive Committee members, and to amend the Statutes as needed.

Individual members, Student members, and Honorary members are entitled to vote in the General Assembly. Every of these members shall have one vote at the General Assemblies. Any member absent from a General Assembly may confer a written mandate on a member present at this assembly in order to vote by proxy. A member is not allowed to have more than five proxy mandates.

No later than one month before the date of a General Assembly, the Executive Committee must inform each member personally of its date, venue and agenda by sending the program established by the Executive Committee.

An Extraordinary General Assembly meets when the Executive Committee decides to convoke it, either of its own accord, or on the request of at least one quarter of the members. The Extraordinary General Assembly decides about the dissolution of the Society.

## **Article 10: The Executive Committee and Nomination Committee**

The Executive Committee is composed of four to six members elected by the General Assembly.

The Executive Committee shall at all times comprise one Chairperson, one Secretary, one Treasurer, and one to three Members-at-Large.

Each of the Executive Committee members shall be elected at a General Assembly. A Nomination Committee shall submit a list of candidates at least four weeks before the General Assembly, and the list shall be distributed to all members together with the agenda for the General assembly. At the General assembly any member can propose other candidates, subject to their approval.

Candidates to the Executive Committee must be Individual members or Honorary members.

The Executive Committee shall be elected by simple majority at the General Assembly. A Nomination Committee composed of three members shall be elected at the General Assembly.

The duration of the mandate of Executive Committee members and Nomination Committee members is not more than three years. No person can do more than three consecutive mandates.

The election cycle will start after the first General Assembly. The elections of the Chairperson, the Secretary, and the Treasurer shall be staggered.

Any Executive Committee member may be dismissed by a decision made by two thirds of the members of this Committee on the grounds of inaction, malfeasance, incapacity, or behaviour to the detriment of the interest of the Society.

The General Assembly may also pronounce such a dismissal, by an absolute majority of the voters.

In case of unavailability of the Chairperson, by death, resignation, or dismissal, between two General Assemblies, the Secretary shall take over the function of the Chairperson.

In case of unavailability of a member of the Executive Committee, other than the Chairperson, by death, resignation, or dismissal, between two General Assemblies, the Chairperson shall nominate a member of the Committee to replace the missing function. The Executive Committee may co-opt additional persons for a specific period to assist in its proper functioning. Such individuals must be members of the Society, and are deemed to be Executive Committee assistants.

Conditions pertaining to such assistants are:

- there may be no more than four such assistants at any one time,
- such assistants may serve for a term of up to two years,

Only the elected members of the Executive Committee are entitled to vote in this matter.

## **Article 11: Duties of the Executive Committee**

The Executive Committee is in charge of the day-to-day operation of the Society. It implements the General Assembly decisions and manages the Society business between the assemblies and gives an account of its activity to the General Assembly.

The activities of the Executive Committee includes the following:

- Recommendation of the annual fee. The recommendation must be presented to, and approved by, the General Assembly.
- Organisation of regular symposia.
- Organisation of special initiatives to promote and disseminate Resilient Health Care.
- Liaison with other national and international organizations.
- Maintaining a web-site with information about the Society and its activities.
- Support to members in all matters relating to Resilient Health Care.
- Inform the Society of each new membership.

No member of the Executive Committee or of the Society shall be paid by the Society for his or her work done as a member. However a member of the Society or of the Executive Committee shall be reimbursed of actual, relevant and documented personal expenses due to activities formally requested by a decision of the Executive Committee.

For the operations needed for the organisation of conferences, the Executive Committee may delegate some of its powers to a local organisational committee, a majority of which must be Individual or Honorary members of the Society.

## **Article 12: Duties of the Chairperson**

The Chairperson represents the Society and he or she is responsible to the members for the management of the Society and its activities.

The Chairperson may delegate some of his or her powers to other members of the Executive Committee, with the agreement of this Committee.

The Chairperson shall:

- represent the Society and fairly serve its interests,
- ensure that the Society runs smoothly and that its Statutes are respected,
- lead the Executive Committee to carry out the decisions taken by the General Assembly,
- lead the Executive Committee to make activities and development proposals to the General Assembly,
- preside over each meeting of the Executive Committee and the General Assembly.

## **Article 13: Duties of the Secretary**

The Secretary shall support the Chairperson in its roles.

The Secretary's tasks shall include:

- keeping and maintaining all Society's records,
- including membership details,
- organizing Executive Committee meetings,
- recording decisions,
- dealing with the Society's correspondence,
- ensuring members are kept informed of events,
- distributing the necessary documents, in particular the agenda, to the members of the Society in due time before each General Assembly.

The Secretary shall chair Executive Committee meetings in the absence of the Chairperson.

The Secretary shall act as stand-in Chairperson in the Chairperson's absence or incapacity or if a vacancy in that post exists.

## **Article 14: Duties of the Treasurer**

The Treasurer shall:

- maintain the membership list,
- organize the collection of Society fees, receive any donations or subsidies given to the Society,
- ensure the management of these funds;

- manage the payment of the Society expenditures decided by the General Assembly and/or the Executive Committee,
- deal with the annual budget and the annual accounts of the Society and submit them to the General Assembly delegates.

An accountant/auditor shall be elected among members at the General Assembly. The accountant/auditor shall scrutinise the Society's accounts for the fiscal year preceding the General Assembly and provide his/her recommendations to the General Assembly.

## **Article 15: Resources Of The Society**

The Society shall not work for profit.

The resources of the Society are the following:

- the fees paid by individual members;
- public or private sponsorship;
- any other legitimate resources.

The fiscal year of the Society is from 1st July to 30th of June. The accounts for the previous fiscal year and the budget for the next fiscal year will be submitted for approval at each General Assembly except the first.

## **Article 16: Amendment Of The Statutes**

Amendment of the Statutes may be proposed to the General Assembly by at least one third of the Executive Committee members, or by at least one quarter of the Society members.

The amendment becomes effective after a favourable vote by a majority of two thirds of the voters present or represented at the General Assembly.

However, amendment decisions will be rejected if the favourable votes expressed represent fewer than one third of the Society potential voters.

## **Article 17: Dissolution Of The Society**

The Society may only be dissolved by a vote of an Extraordinary General Assembly, by a majority of two thirds of the voters present or represented.

The Society cannot be dissolved if at least one third of the potential voters of the Society members vote against the dissolution.

In case of dissolution, the Extraordinary General Assembly is to nominate one or more liquidators, who will be in charge of the liquidation of the property of the Society, and is also to define the liquidators' powers.

In no case shall members, probationers, or honorary members receive any part of the property of the Society, except the recovering of their property.

The net credit remaining will be compulsorily given to one or several other societies pursuing similar goals, which are to be chosen by the Extraordinary General Assembly.

## **Article 18: The Statutory Meeting**

The society is established at a statutory meeting. At this meeting:

- the statutes are agreed upon and accepted by vote by absolute majority,
- the members of the first Executive Committee and Nomination Committee are elected among the participants by simple majority,
- the membership fee is decided on by vote by simple majority,
- the participants at the statutory meeting are designated as Individual Members or, where appropriate, as Student Members from the start of the Society