

Resilient Health Care Society

Minutes of the 3rd Executive Committee meeting

Thursday 18 March 2021, 12:00 – 13:00 CEST

Present

Mary Patterson, Kazue Nakajima, Erik Hollnagel, Axel Ros, Jeffrey Braithwaite

Apologies

Robyn Clay-Williams

Welcome and status

The Minutes of the second meeting held on Thursday 10th December were accepted as a true record of proceedings.

Actions from minutes from the 2nd Executive Committee meeting

Status of RHCS in Sweden

Axel indicated that there are 62 members, of which 32 people are financial and there are 30 left to pay for the year. We have €1,303 in our bank account. Axel will in due course explore easier ways of paying, such as PayPal, as Mary had suggested in an earlier email. *Action: Treasurer to continue managing the accounts.*

Membership and new applications

The Officers reported that the members who were recommended for acceptance into the Society were as follows.

1. Those whose application was received and are recommended for membership:
Terry Fairbanks

2. Those who were in the process of producing the correct documentation:
Jeannette Hounsgaard

The Committee considered that both applicants were suitable and agreed for a welcome letter to be sent to each; and the Treasurer would then send each an invoice. *Action: Successful applicants were approved to receive an email of welcome from the Chair and invoice from the Treasurer.*

Website – plans and ideas

The Committee is grateful to Erik for upgrading the website and migrating the old website. We are able to develop an even more sophisticated website from the shell of a very good website being built for one of the research projects at the Australian Institute of Health Innovation, which had commissioned a website as the lead organisation for a national study. In due course we might take up the opportunity to upgrade our current website to that one, but that may cost around €2,000 up-front, with an annual maintenance fee. We will consider this upgrade when we are more financial. *Action: Axel as Treasurer to monitor the finances and Jeffrey to monitor the situation regarding the website.*

RHCN Meeting in 2021

The Committee confirmed that it would be infeasible to hold the meeting in person in Jönköping, Sweden in August 2021. There was agreement that the physical meeting should be

postponed until August 2022 and again hosted by Axel and colleagues in Jönköping. The Chair proposed that we have a virtual meeting later in the year in place of the physical August 2021 meeting. The main challenge would be the logistics of time zones. Perhaps this could be around three hours but we could have a rolling program over three days. Mary agreed that it was more realistic to block part of a day over several days for a virtual conference, rather than blocking out whole days. We could have a session on day one, early in the day CET, then on day two a session could be scheduled for mid-day CET, and on the third day we could schedule a session later in the day CET. Another alternative was to have repeat sessions each day. It was agreed that the discussions were the highlight of the RHCS meeting and we should attempt to replicate that, as much as we can, within the schedule of the virtual meeting. Axel indicated that as part of the virtual meeting, we need to also schedule a General Assembly and Nominations Committee.

Action: Axel will postpone the August 2021 face to face meeting until August 2022 to be held in Jönköping. Erik, Axel and Jeffrey will draft an outline of the virtual meeting, General Assembly and Nominations Committee for August 2021, and run the outline past Mary, Kazue and Robyn for their input. Once agreed the schedule would be released to members. The Officers would circulate a 'save the date' to members soon.

Planning of webinars

A fourth webinar was scheduled on April 8 – with excellent speakers booked from South Africa, India and Qatar. By all accounts this series on response to COVID-19 with a resilience perspective is being well received and judged to be very interesting. Further webinars will be planned over time. One idea of Erik's was to have a social catch up. *Action: Officers.*

Next EXCOM Meetings

Two further EXCOM meetings are being planned for 2021:

3 June at 1pm CET

At some point in September

Action: Jeffrey and Jackie to schedule.

AOB

There was no other general business. Everyone agreed it was good to catch up and work together once again. The EXCOM meetings were very productive.